

TRANSPORTING EMPLOYEES

HAZARD	Satisfactory	Needs Attention	Target Date of Correction	Date Corrected
Do employees who operate vehicles on public thoroughfares have valid operator's licenses?				
When seven or more employees are regularly transported in a van, bus or truck, is the operator's license appropriate for the class of vehicle being driven?				
Is each van, bus or truck used regularly to transport employees, equipped with an adequate number of seats?				
When employees are transported by truck, are provisions provided to prevent their falling from the vehicle?				
Are vehicles used to transport employees, equipped with lamps, brakes, horns, mirrors, windshields and turn signals in good repair?				
Are transport vehicles provided with handrails, steps, stirrups or similar devices, so placed and arranged that employees can safely mount or dismount?				
Are employee transport vehicles equipped at all times with at least two reflective type flares?				
Is a fully charged fire extinguisher, in good condition, with at least 4 B:C rating maintained in each employee transport vehicle?				
When cutting tools or tools with sharp edges are carried in passenger compartments of employee transport vehicles, are they placed in closed containers that are secured in place?				
Are employees prohibited from riding on top of any load, which can shift, topple or otherwise become unstable?				

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Name	Date